

# **CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES**

## **Board Minutes**

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on November 20, 2023, at 4:00 p.m. in Rawlins, Wyoming.

### **Roll Call**

Board members present: Rick Greene and via Zoom: Matt Feldmann, Neil Kourbelas, and Mike Mann. Absent: Pam Thayer

Others present: Jennifer Moore, Shelly Collier, Karen Webster, Janet Garcia,  
Via Zoom: Ryanne Mikesell

### **Agenda**

Neil Kourbelas made the motion to approve the agenda. The motion was seconded by Rick Greene and passed.

### **Public Comments, Presentations & Reports**

None

### **Executive Session**

None

### **Consent Agenda**

Rick Greene made the motion to approve the minutes for the October 26, 2023 meeting, Treasurer's Report, and Accounts Payable for November 2023. The motion was seconded by Mike Mann and passed.

### **Discussion**

None

### **Action Items**

None

### **Directors Report**

Jennifer reported that for Halloween our teachers participated in the Outlaw Day at RHS, running the cornhole games, and most of the rest of the staff participated in Downtown Trick or Treating.

CCHEC also participated in the Career Fair at RHS. There were many businesses there, as well as colleges, and military representatives.

CCSD#1 has allowed us to participate in their Youth Mental Health First Aid Training. All staff members who work with students will go through it. Janet, Karen, Candie, and Cory completed the training. Jennifer and the teachers will complete it later this month or next month.

Earlier this month, Janet and Julie arranged for the Wyoming Highway Patrol to present during 1<sup>st</sup> and 2<sup>nd</sup> hour to most of the students in the building at that time. They presented on Winter Driving Safety. It was very good information for our students (and staff).

Last week and this week we have been gearing up for Festival of Trees, which will be in full swing right after Thanksgiving break. Students are working on metal trees, wood trees, and we will even have a tree for auction made from tires from our auto students. We are looking forward to all the December festivities and finishing the semester and year strong.

Lastly, Jennifer wished everyone a good and safe Thanksgiving holiday!

### **Staff Reports**

Shelly reported that we have received 15% of estimated taxes from Carbon County compared to 28% in 2022 and 9% in 2021. We have received 25% from Sweetwater County compared to 64% in 2022 and 51% in 2021. The auditors were onsite the week of November 6<sup>th</sup> and spent a day here at CCHEC. The audit should be finished sometime in December. Happy Thanksgiving to everyone and travel safe.

Janet reported that earlier this month we had two Wyoming Highway Patrol Officers present Winter Driving Safety to our students. We hope to have them back to present more about safe driving.

CCHEC participated in the RHS Career Fair earlier this month. We had various students from all over Carbon County that visited our booth and talked to us about the different career paths that they are interested in, some spoke about their future plans and goals.

The Women's Self Defense class with Amber Yardley had a good turn out and we hope to do another class with her. The Festive Pumpkin Crochet class with Hannah Randolph also had a good turn out and she is offering a Chunky Blanket class with us in December. A Stove Top Cover class will also be on December 14<sup>th</sup> with Gerald.

The evening reception for Business's first look at Festival of Trees will be Monday, December 4<sup>th</sup> and our big event will be Saturday, December 9<sup>th</sup> with the Silent Auction and Grinch.

Ryanne reported that it's the 4<sup>th</sup> week of tumbling and they have 90 kids participating. The Chunky Blanket class was very popular, so they added another session and another for teachers in December. There is an upcoming Leather Bracelet class, Enroll Wyoming class and Barre classes coming soon.

### **Board Comments**

Mike asked that everyone be safe if traveling, thanks for all the hard work at CCHEC, and he and some coworkers will be decorating a tree for Festival of Trees on behalf of Williams.

Rick said Happy Thanksgiving and safe travels.

Neil said that when he taught for Western he would pose a question to his students asking what they were going to do on break. No matter the answer, he would end by saying statically the most dangerous thing to do is travel, so please be careful.

Matt said be safe, Happy Thanksgiving and it's a good time to be with family.

**Next Board Meeting Date**

The next meeting is scheduled for Thursday, December 14, 2023 at 4:00 p.m.

**Adjournment**

Rick Greene made the motion to adjourn. The motion was seconded by Mike Mann and passed.

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Matt Feldmann, Chairperson

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Rick Greene, Clerk

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Karen Webster, Executive Assistant